

**City of Ripon**  
**Building Department**

259 N. Wilma Avenue  
 Ripon, CA 95366  
 (209) 599-2613 (fax: 599-2183)

<b>For Office Use</b>	
PERMIT # _____	
APN _____ - _____ - _____	
Subcontractor List <input type="checkbox"/>	
Business License <input type="checkbox"/>	
ARC Approved <input type="checkbox"/>	
Contractor License Verification <input type="checkbox"/>	_____
Notice to Property Owner Sent <input type="checkbox"/>	_____
Plan Check Fee (if applicable) <input type="checkbox"/>	_____

**AGENT PERMIT APPLICATION**

<input type="checkbox"/> Residential		<input type="checkbox"/> Commercial		<input type="checkbox"/> Industrial (check one)	
Project Address _____		Suite # _____		Project Valuation \$ _____	
Lot # _____		Subdivision _____			
Owner Name _____			Phone # _____		
Address: (if different from above) _____					
City _____		State _____		Zip _____	
Agent _____			Business Name _____		
Address _____		City _____		State _____ Zip _____ Phone # _____	
Contractor (if applicable) _____			License # _____		
Class _____		Address _____ <small>(Business Name)</small>			
City _____		State _____		Zip _____ Phone # _____	
Architect / Engineer (if applicable) _____			Phone # _____		License # _____
Address _____		City _____		State _____ Zip _____	

**Type of Work:**  New Construction     Swimming Pool     Patio Cover     Re-roof     Re-model  
 Addition     Repair     Other (i.e. electrical, HVAC, water softener, etc): \_\_\_\_\_

**Describe Work:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**NO INSPECTIONS WILL BE MADE PRIOR TO ISSUANCE OF A BUILDING PERMIT**

- Submittal Requirements:**
- Must show a valid Driver's License or I.D.
  - If applicable, three copies of plans with plot and two copies of engineering, truss calcs, & Title 24.
  - For commercial or industrial four copies of plans with plot and two copies of engineering calcs, truss calcs, & Title 24.
  - Other requirements may apply. For further information please call (209) 599-2613.

*I certify that I have read this application and state that the information is correct. I agree to comply with all City and County ordinances and State laws relating to building construction, and hereby authorize representatives of this City to enter upon the above-mentioned property for inspection purposes.*

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**WORKERS' COMPENSATION DECLARATION**

**WARNING:** FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

I hereby affirm under penalty of perjury one of the following declarations:

I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. Policy No. \_\_\_\_\_ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier \_\_\_\_\_ Policy # \_\_\_\_\_

Name of Agent \_\_\_\_\_ Phone # \_\_\_\_\_

\_\_\_ I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Agent**

**DECLARATION REGARDING CONSTRUCTION LENDING AGENCY**

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code).

Lender's Name \_\_\_\_\_  
Lender's Address \_\_\_\_\_

By my signature below, I certify to each of the following:

I am the property owner or authorized to act on the property owner's behalf. I have read this application and the information I have provided is correct. I agree to comply with all applicable city and county ordinances and state laws relating to building construction.

I authorized representatives of this city or county to enter the above-identified property for inspection purposes.

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Agent**

When the Permit Application and the Owner-Builder Declaration have been executed by a person other than the property owner, prior to issuing the permit, the following shall be completed by the property owner and returned to the agency responsible for issuing the permit:

**AUTHORIZATION OF AGENT TO ACT ON PROPERTY  
OWNER'S BEHALF**

Excluding the Notice to Property Owner, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain an Owner-Builder Permit for my project.

Scope of Construction Project (or Description of Work):

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Project Location or Address: \_\_\_\_\_

Name of Authorized Agent: \_\_\_\_\_

Address of Authorized Agent: \_\_\_\_\_

\_\_\_\_\_

Phone # of Authorized Agent: \_\_\_\_\_



*I declare under penalty of perjury that I am property owner for the address listed above and I personally filled out the above information and certify its accuracy.*

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Property Owner**

**NOTE:** A copy of the owner's driver's license, form notarization, or other verification acceptable to the agency is required to be presented when the permit is issued to verify the property owner's signature.