

**City of Ripon**  
**HOME OCCUPATION PERMIT APPLICATION**

259 N. Wilma Ave., Ripon, CA 95366  
Phone 209-599-2108  
Fax 209-599-2685

In accordance with the Bay Area Consumer Price Index, Home Occupation Permit fees vary from year to year. **The fee for the year 2012 is \$125.00** and is good for two calendar years, effective January 1<sup>st</sup>. For additional questions regarding Home Occupation Permits, please contact the Planning Department.

**Please Type or Print Legibly**

<b>FOR OFFICE USE ONLY</b>	
<b>Date Paid:</b> _____	
<input type="checkbox"/> Check # _____	<input type="checkbox"/> Cash
<b>Residents Contacted:</b>	
_____ / _____ / _____	
1. _____	
2. _____	
3. _____	
<b>Response Deadline:</b>	
_____ / _____ / _____	
<b>Date Approved:</b> _____	
<b>Approved By</b> _____	
<b>HO#</b> _____	

**APPLICANT:**

Name \_\_\_\_\_

Address \_\_\_\_\_ Ripon CA 95366  
(# and Street) (City) (State) (Zip)

Mailing Address (if different than business location) \_\_\_\_\_

Business Name \_\_\_\_\_ Phone # \_\_\_\_\_

Detailed Business Description \_\_\_\_\_

Additional businesses at this address? [ ] Yes [ ] No (Note: Two (2) businesses are allowed per home. Home Occupation fees waived for one)

If checked "Yes" to the above, additional business name? \_\_\_\_\_

**CERTIFICATION:** *My signature below certifies that:*

- I have applied for a City Business License;
- I am either the property owner, or I have the property owner's permission (*written approval is attached*) to operate a business; and
- I know and comply with all of the provisions and limitations applicable to a Home Occupation Permit as set forth in Ripon Municipal Code (RMC) Title 16, Chapter 16.88 (*Please refer to back of this page for Home Occupation regulations.*)

\_\_\_\_\_  
Applicant SIGNATURE

\_\_\_\_\_  
Applicant PRINT CLEARLY

\_\_\_\_\_  
Date

**APPEAL:** *You have the right to appeal.*

Any applicant or affected person not satisfied with the decision of the Planning Department may file an appeal with the Planning Commission. The appeal, requiring a public hearing, must be filed in writing with the Planning Director within fifteen (15) days after the decision is rendered and shall be accompanied by the appropriate appeal fee as established by resolution of the City Council.

Any applicant or affected person not satisfied with the decision of the Planning Commission may file an appeal with the City Council. The appeal, requiring a public hearing, must be filed in writing with the City Clerk within fifteen (15) days after the decision is rendered and shall be accompanied by the appropriate appeal fee as established by resolution of the City Council. The City Council shall render a decision within forty-five (45) days after the filing of the appeal.

## **Ripon Municipal Code Title 16, Chapter 16.88**

### **16.88.050 Development Requirements.**

A. Sale of Merchandise. There shall be no sales or display of products not produced on the premises, and no show window or window displays to attract customers. However, the address of the home occupation shall be allowed to be put on advertising (i.e. business cards, yellow pages, etc.)

B. Appearance. There shall be no external alteration of the appearance of the dwelling in which the home occupation is conducted that would reflect the existence of the home occupation, and there shall be no exterior sign.

C. Traffic. Pedestrian and vehicular traffic is limited to that normally associated with residential districts, and the business shall not generate any significant additional vehicular traffic. Deliveries of products or materials connected with the business shall not exceed one per week.

D. Size Limits. One room or twenty (20%) percent of the floor area of the main residence, whichever is greater, may be used for the home occupation and any related storage of materials and supplies.

E. Clients/Customers/Employees. Clients/ Customers shall not visit the home, unless receiving approval from the Planning Commission, and all employees working within the home must be members of the resident family and shall reside on the premises.

F. Location. The home occupation shall be confined within the main building. A detached garage is considered as part of the main building, When conducted in a garage, the home occupation cannot eliminate the use of the garage as space for the required parking.

G. Emissions and Noise. Dust, noise, odor, vibration, fumes, or smoke shall not be created so that they are readily discernable at the exterior boundaries of the parcel used for the home occupation. Electrical or mechanical equipment that creates audible interference in radio receivers or visual or audible interference in televisions receivers or causes fluctuation in line voltage outside the dwelling is prohibited.

H. Vehicles. No more than one truck of not more than one ton capacity may be kept on the site. Any vehicle, trailer, or wheeled equipment incidental to the home occupation must be kept within an enclosure or behind the front setback of the residence. All vehicles shall be owned or leased by the occupant of the dwelling (Ord. 606, 1999)

### **16.88.060 Prohibited Uses.**

Those uses prohibited under this chapter shall be established by resolution of the planning commission. The list as shown in Table 16.88.1, may be amended from time to time by resolution of the commission. (Adult or child care of more than 14 persons; animal hospitals; beauty parlor, barber shop or similar service; cabinet shop; clinic; commercial photography studio; furniture manufacturer; maintenance, repair/service of air conditioning and heating systems; automotive repair; e.g. engines, transmissions, body and fender, paint, glass, etc; bicycles, large appliances; locksmith (except mobile service); small engines; medical practitioner, chiropractor; music, dance, business or other schools with organized classes of greater than four students; permitted uses specified in C or M district; pet grooming; upholstery repair or installation; welding.)

### **16.88.070 Exemptions**

Washing, ironing, sewing, landlords, sales representatives, telecommuters, and babysitting (including family day care of fourteen (14) or fewer children) are exempted from the home occupation regulations as long as they are clearly incidental and normally associated with the residential use. (Ord. 606, 1999)