MUNICIPAL CODE SECTION 5.09.030 PERMIT REQUIRED. No person shall use any public or private property, facility or residence for the purpose of taking commercial motion pictures or television pictures or commercial still photographs without first applying for and receiving a permit from the officer designated by the city. SECTION 5.09.05C No use fees are required.

SECTION I - AGENCY/CONTACT INFORMATION

Permittee Agency Name: 
Mailing Address: 
Legal Nature of Agency: 
Applicant/Contact Person: 
Contact Phone: ( )

SECTION II - FILMING ACTIVITIES

1 Owner of property where filming will occur: 
Address: 
Telephone Number: 
2 Specific location at such address or place: 
3a Inclusive dates such activity will transpire: 
3b Inclusive hours such activity will transpire: 
4 General statement of the character or nature of the proposed filming activity: 
5 Person in charge of filming activity: 
Address: 
Telephone number: 
6 The exact number of personnel to be involved: 
7 Use of any animals or pyrotechnics?  □ Yes  □ No What kind: 
8 The exact amount/type of vehicles/equipment to be involved: 

SECTION III - LIABILITY PROVISIONS

● The permittee agency shall reimburse the city for any personnel provided to the company (i.e. police, fire, traffic) for the purpose of assisting the filming.

● Before a permit is issued, a certificate of insurance will be required in an amount not exceeding one million dollars, naming the City of Ripon as a coinsured for protection against claims of third persons for personal injuries, wrongful deaths, and property damage. The City of Ripon, its officers, agents and employees shall be named as additional insureds. The certificate shall not be subject to cancellation or modification until after thirty days written notice to the city. A copy of the certificate will remain on file.

● An applicant shall conform to all applicable federal and state requirements for Workers’ Compensation Insurance for all persons operating under a permit. If applicable, a certificate of insurance should be provided.
An applicant shall execute a hold harmless agreement as provided by the city prior to the issuance of a permit.

To ensure cleanup and restoration of the site, an applicant may be required to post a refundable faithful performance bond (amount to be determined) at the time application is submitted. Upon completion of filming and inspection of the site by the city, the bond may be returned to the applicant.

SECTION IV - APPLICANT SIGNATURE - *Signature below certifies that:*

- Applicant has read and is familiar with the provisions of Chapter 5.09 of the Ripon Municipal Code.

- Applicant is a person with authority to bind the applicant organization.

- Applicant declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct to the best of their knowledge.

![Applicant SIGNATURE](signature)

Applicant PRINT CLEARLY

Association with Agency

Date

SECTION V - OFFICE USE ONLY

- Received certificate of liability insurance.
- Received certificate of workers' compensation insurance.
- Received hold harmless agreement.
- Received faithful performance bond in the amount of: __________________________
- Film Permit #: __________________________

![Police Chief SIGNATURE](signature)

Date

![City Clerk SIGNATURE](signature)

Date

- Inspection of site performed by: __________________________ Date: ________________
- Amount of bond returned: __________________________ Initial: ________________ Date: ________________

COMMENTS: __________________________

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