



JOIN OUR TEAM!

FULL JOB DESCRIPTION

<https://www.cityofripon.org/DocumentCenter/View/1580/IT-Technician-I -Description>

APPLICATION PROCEDURE

[**Apply Now Online**](#)

If you have questions please call LT. Jared Heuvel at (209) 599-0244 or email jheuvel@cityofripon.org.

NOW HIRING FOR

Information Technology Technician I

First Review: **January 12, 2026**

(Open Until Filled)

COMPENSATION

\$62,788 - \$76,319 Annually

PRIMARY RESPONSIBILITIES

Under the direction of the Ripon Police Department the Information Technology Technician I performs a variety of technical duties in support of the City's management information system; provides technical desktop support to users; troubleshoots hardware and software problems associated with the City's computers and related equipment; installs hardware equipment and software applications; and performs related duties, as assigned.

QUALIFICATIONS

Experience/Education:

DESIRABLE: Equivalent to an associate degree in computer science, information technology, or a related field. Experience in the related qualifying area of education may be substituted on a year-for-year basis.

REQUIRED: Education equivalent to graduation from high school. Work experience performing technical support and network administration on personal computers and peripheral equipment, including software administration.

LICENSES AND CERTIFICATES

Possession of a valid California Driver's license.

SPECIAL REQUIREMENTS

The ability to successfully pass a medical, psychological and background screening.

Must live within 35 mile of Ripon City Hall.

Willingness to participate in ongoing professional development and training Including cybersecurity and cloud technologies.

COMPENSATION AND BENEFITS

- \$62,788—\$76,319 annually
- Medical Insurance – Full medical, dental and vision benefits for employee and dependents.
- Life insurance, long-term disability, and long-term care are also provided for employee.
- Retirement – the City participates in both Social Security and a “Money Purchase Pension Plan”, similar to a 401(k) plan, with the City contributing 15% plus the option for the employee to contribute up to 6.6% with a 50% match by the City.
- Vacation – 10 days vacation at 1 year of service; 15 days at 4 years; 20 days at 14 years; 25 days at 25 years.
- Holidays – 13 paid holidays per year (includes birthday and 3 floating days).
- Sick leave – 8 hours of sick leave is earned per month with unlimited accumulation and 100% credit for unused sick leave upon retirement and/or resignation with 20 years or more continuous service to be cashed out and/or used towards medical benefits.