

TEMPORARY SIGN PERMIT APPLICATION

The City of Ripon



Community Development Department

TEMPORARY SIGNS ARE PERMITTED IN CERTAIN ZONES PROVIDING THE BUSINESS OPERATOR HAS OBTAINED A TEMPORARY SIGN PERMIT FROM THE CITY.

PLEASE CHECK THE CITY WEBSITE AT: WWW/CITYOFRIPON.ORG – RIPON MUNICIPAL CODE – TITLE 16 – CHAPTER 16.172 FOR SIGN REGULATIONS.

PROCESSING INSTRUCTIONS: When submitting a Sign Permit Application, also submit a diagram showing:

- The position of the sign in relation to adjacent buildings, structures, streets, etc.
- The type of material to be used for the temporary sign.
- The design and size, structural details and calculations, and proposed location on the premises of the signs.
- A statement showing the type, size, and dimensions of all signs existing on the premises at the time of making such application.

General Information:

- Temporary sign permits may only be issued to the legal owner of the property or to a business owner/operator with written permission from the property owner.

APPEAL PROCEDURE: Any applicant or affected person not satisfied with the decision of the planning department, may file an appeal to the Planning Commission. The appeal, requiring a public hearing, must be filed in writing with the planning director within fifteen (15) days after the decision is rendered, and shall be accompanied by the appropriate appeal fee, as established by resolution of the city council. *Any applicant or affected person not satisfied with the decision of the planning commission, may file an appeal with the city council. The appeal, requiring a public hearing, must be filed in writing with the city clerk within fifteen (15) days after the decision is rendered, and shall be accompanied by the appropriate appeal fee, as established by resolution of the city council. The city council shall render a decision within forth-five (45) days after the filing of the appeal.

Temporary Sign Permit Application

City of Ripon
259 North Wilma Ave.,
Ripon, CA 95366
FAX 209-599-2685
Phone 209-599-2108

For Official Use Only

TSP# _____ **Fee:** **

Approved: _____

PROPERTY OWNER:

Name: _____ Phone No. _____
(Print)

Address: _____
(Street) (City) (State) (Zip)

APPLICANT: (Sign Owner) Email: _____

Name: _____ Phone No. _____
(Print)

Address: _____
(Street) (City) (State) (Zip)

PROPERTY ADDRESS: _____

Parcel No. _____ Present Zone/Use: _____

SIGN TYPE:

Banner () **A-Frame** () **Human Sign** () **Other** (): _____

Dates sign will be displayed: From: _____ To: _____

NOTE: Temporary sign may be displayed for a period not to exceed _____ (maximum 45 days per calendar year). **A \$100.00 security deposit may be required at the discretion of the Planning Director.

Describe where the sign will be placed on a building, other structure, or lot:

() a building: _____

() other structure: _____

() a lot: _____



I hereby certify, under penalty of perjury, that the information provided herein is true and correct.

Signature of Applicant

Signature of Property Owner

Date