



**CITY OF RIPON**  
**ENGINEERING DEPARTMENT**  
 259 N. Wilma Avenue, Ripon, CA 95366  
 Phone (209) 599-2108 / Fax (209) 599-2685  
 Website: [www.cityofripon.org](http://www.cityofripon.org)

FOR PROJECTS THAT **REQUIRE** A PROJECT  
 IMPROVEMENT AGREEMENT (PIA) OR SUBDIVISION  
 IMPROVEMENT AGREEMENT (SIA)

## PIA or SIA APPLICATION

### Private Development

**INSTRUCTIONS.** Upon approval of your application by the City of Ripon Planning Department, use this form in order to facilitate your public facility improvement requirements (typically off-site). See "Application Package" section below for requirements and documents to be submitted to the City of Ripon Engineering Department. If applicable, submit electronic file.pdf format to [crodriguez@cityofripon.org](mailto:crodriguez@cityofripon.org). Upon review of application, you will be contacted with further instructions.

#### PROPERTY INFORMATION

PROJECT NAME: \_\_\_\_\_  
 PROJECT ADDRESS: \_\_\_\_\_  
 ASSESSOR'S PARCEL NUMBER(S): \_\_\_\_\_ SIZE OF PROJECT: <sup>(1)</sup> \_\_\_\_\_ SF

#### PLANNING DEPARTMENT APPROVAL *(Check all that apply)*

MAJOR SITE REVIEW #: \_\_\_\_\_  DEVELOPMENT AGREEMENT #: \_\_\_\_\_  
 MINOR SITE REVIEW #: \_\_\_\_\_  USE PERMIT #: \_\_\_\_\_

#### TYPE OF AGREEMENT *(Check one)*

TWO PARTY AGREEMENT *(Between the City of Ripon and Property Owner)*  
 THREE PARTY AGREEMENT *(Between the City of Ripon, Property Owner and Developer)*

#### CONTACT INFORMATION *(Complete all that apply)*

APPLICANT NAME: \_\_\_\_\_  
 APPLICANT FIRM: \_\_\_\_\_  
 APPLICANT ADDRESS: \_\_\_\_\_  
 APPLICANT PHONE: \_\_\_\_\_ APPLICANT EMAIL: \_\_\_\_\_

PROPERTY OWNER NAME <sup>(2)</sup> IF DIFFERENT FROM APPLICANT: \_\_\_\_\_  
 PROPERTY OWNER FIRM: \_\_\_\_\_  
 PROPERTY OWNER ADDRESS: \_\_\_\_\_  
 PROPERTY OWNER PHONE: \_\_\_\_\_ PROPERTY OWNER EMAIL: \_\_\_\_\_

DEVELOPER NAME <sup>(3)</sup> IF DIFFERENT FROM APPLICANT: \_\_\_\_\_  
 DEVELOPER FIRM: \_\_\_\_\_  
 DEVELOPER ADDRESS: \_\_\_\_\_  
 DEVELOPER PHONE: \_\_\_\_\_ DEVELOPER EMAIL: \_\_\_\_\_

#### APPLICATION PACKAGE. Application package to include this form plus:

- Check, Cash or Money Order in the amount of \$1,000.00 payable to the City of Ripon for preparation of Project Improvement Agreement (PIA) or Subdivision Improvement Agreement (SIA)
- Itemized list of Public Improvements within City Right-of-Way and estimated costs
- If applicable, copy of approved Tentative Tract Map (aka Final Map) *(creating 5 or more parcels)*
- If applicable, copy of approved Tentative Parcel Map *(creating 4 or fewer parcels)*
- If known reimbursements, check all that apply.
 

<input type="checkbox"/> Water	<input type="checkbox"/> Storm Drain	<input type="checkbox"/> Non-Potable Water
<input type="checkbox"/> Sewer	<input type="checkbox"/> Street or Median	<input type="checkbox"/> North Pointe Specific Plan

● **APPLICANT SIGNATURE**

**DATE (MM/DD/YYYY)**

● **PROPERTY OWNER SIGNATURE** IF DIFFERENT FROM APPLICANT

**DATE (MM/DD/YYYY)**

<sup>(1)</sup> Size of Project that will be created and/or replaced with impervious surface. (includes total SF of building, outside concrete, asphalt, etc.)  
 (See Storm Water Development Standards at [www.cityofripon.org/city\\_hall/departments/engineering](http://www.cityofripon.org/city_hall/departments/engineering))

<sup>(2)</sup> Per current title policy. To be used in signature block.

<sup>(3)</sup> To be used in signature block.

**Questions? Contact the Engineering Department at 209-599-2108.**